

City of Greenbelt

City Manager's Report

Week Ending June 11, 2021

1. Staff is working on an addendum to the budget ordinance outlining the departmental appropriations.
2. Information was submitted to the State to support the State's calculation and distribution of Federal American Recovery Act Funds.
3. Staff has reviewed the workers compensation proposal from the current and previous provider. The staff recommendation is included in the meeting packet.
4. Staff has reviewed the electric supply agreement and the proposed new rates. Staff will sign the new agreement which expires in July. The agreement allows time for the City to complete the solar farm and transition to that source. The agreement also continues the City commitment to the environment by purchasing wind credits.
5. As noted earlier this week, the Council packet also includes a staff update on the WMATA Trail and a related \$200,000 in WMATA fees. Staff would like Council feedback on payment, particularly if Council desires to request a waiver or other payment arrangement.
6. Staff reported that the County landfill and compost fees will increase. The estimated increase was about \$7,000. The tip fee is increasing from \$59 to \$70/per ton. Staff indicates that the fee had not increased for about five years. I have asked for confirmation of any mandates, infrastructure or service improvements related to the tip fee increase.
7. Approved hire of a communications specialist in the police department.
8. As noted in this morning's report, the County Bike Share equipment seems to be installed at the Municipal Building, complete with bicycles. The other locations are anticipated to be installed over the next few weeks, weather permitting. When received, staff will share information on instructions and use.
9. Met with the Assistant Manager, Public Works Director, Police Chief, and Recreation Director. Please note that staff indicated that the City of Bowie and Montgomery County municipalities are not having fireworks displays. Staff noted that information on the website noted that Laurel is holding a display on another day. Laurel was reportedly not allowing people to enter the venue until a certain time. There were no reports of other public fireworks displays in the County. That information will be forwarded if confirmed.

Staff indicates that areas farther away, like in Annapolis and Howard County, are conducting fireworks displays. The City needs to remain concerned for general health and public safety as the City monitors the situation and strives to adhere to Council's vote to hold this event.
10. Met with and/or teleconferenced with staff on personnel and operational matters.
11. Attended the meetings of the City Council and the Community Relations Advisory Board.

12. Assistant City Manager

- a. Virtually attended Regular Council Meeting on Monday, and CRAB meeting on Thursday.

13. City Treasurer/Finance

- a. Attended Council Meeting at which time the FY 2022 budget was adopted.
- b. Continued to respond to internal and external inquiries concerning the FY 2022 budget.
- c. Continued discussions about Workers Compensation and electricity contracts.
- d. Completed and submitted City's request for distribution of Coronavirus Local Fiscal Recovery funds to Maryland Department of Budget and Management.
- e. Processed purchase orders and vendor payments.

14. Information Technology

- a. Conducted interviews for Help Desk position
- b. Attended Council Meeting – Budget Adoption
- c. Backup Review

15. Economic Development

- a. 8 businesses and organizations received/sent follow-up requests after business coffee.
- b. 4 businesses engaged about upcoming events and community resources.
- c. Follow-up with Prince George's County Department of Permitting, Inspections & Enforcement and Prince George's County Department of Health on local food truck resolution and requirements.
- d. Greenbelt Business Coffee
- e. Greater Washington Board of Trade Racial & Social Equity: Your Organization and Your Community
- f. National League of Cities – American Rescue Plan Act & Small Business NLC Brown Bag
- g. Worked on materials for the Economic Recovery work session.

cc: Department Heads

Tim George, Assistant City Manager

Dawane Martinez, Human Resources Director

Bonita Anderson, City Clerk